



**Cistercian
College**

A Place To Grow

President	Principal	Head of Boarding	Deputy Principal	Deputy Head of Boarding & Dean of Study
Mr. Colm Maloney	Mr. Gerry Grealish	Mr. Felix Ross	Ms. Catherine Smyth	Mr. Frank Kelly

CODE OF BEHAVIOUR

Process	Personnel / Meeting / Action	Date
Policy Responsibility	Gerry Grealish	
Policy Formation Team	Flor O'Brien, Gerry Grealish, Felix Ross, Michael Lawlor, Sarah Brislane and Catherine Smyth	Met on the 24 th May 2023
Policy Committee Review		24 th May 2023
Staff Review	Staff Meeting convened with one item – COB review	29 th May 2023
Parents Association Review	PAC Meeting	29 th May 2023
Senior Management Review	Weekly meeting	29 th May 2023
Policy Committee Approved		
Board of Management Approved		June 10 th 2023

Mission: *The Cistercian College community is committed to educating and developing our students to reach their potential in a Christian, caring, affirming, inclusive and supportive environment, so that they lead fulfilling lives and make a positive contribution to society.*

Introduction

This Code of Behaviour applies to all school related activities, including school tours, retreats, travelling to and from and attendance at sports events, concerts, debates etc.

Under Section 23 of the Education (Welfare) Act 2000, this Policy has been developed in accordance with the TULSA document Developing a Code of Behaviour: Guidelines for Schools.

As a Catholic boarding school for boys Cistercian College Roscrea seeks to reflect a distinctive vision of life and a corresponding philosophy of education. The ethos of the school is rooted in the Cistercian tradition of work, study and prayer. As such this Code of Behaviour is designed to enable this vision to be lived in the reality of daily life in the school.

Rationale

This code makes a positive statement about the kinds of behaviour that the College wishes to promote among its pupils. Clear rules and procedures, consistently and fairly applied, are necessary in order to ensure that the College is a place where all the students will be happy and feel secure. All members of the College community, staff and students alike, have the right to be treated with respect, and to live and work in a clean, calm and safe environment. Likewise, the commitment of all members is required to bring this about. The support of the parents/guardians for this Code is crucial. Accordingly, each parent/guardian is required to sign the accompanying Acceptance Sheet.

Aim of the Code of Behaviour

The aim of this code is to provide students with a guide to what is expected of them and to ensure that high standards pervade teaching, learning and the interactions between students and between students and staff.

Objectives of the Code of Behaviour

- To support the moral and social development of each pupil in all aspects of school life and that this leads to behaviour appropriate to all situations.
- To foster an environment in the College where there is respect for the rights, opinions, needs cultural background and property of others.
- To create a safe and secure learning environment throughout the College, resulting in effective teaching and learning in both the classrooms and study halls.
- To enable the student to acquire and develop the necessary skills and attitudes for them to play their part as responsible members of society.

Promoting Positive Behaviour

The College affirms the right of all students to live and learn in a positive environment free from disruption. The promotion of good behaviour will foster good relationships within the College and minimise inappropriate behaviour and the need for punishment and negative consequences.

The recognition and affirmation of positive behaviour throughout the College is done on a formal and informal basis by:

- Treating all students fairly.
- Promoting excellence in teaching and learning.
- Staff modelling values that inspire students and that result in an atmosphere of care and respect within the College.
- Verbal praising of a student's work, conduct and behaviour in all aspects of College life – Positive comments to be added on VSware.
- Progress reports and examination reports containing comments on academic and behavioural achievements.
- The promotion of healthy eating by the College.
- Encouragement of students to participate in a broad range of sports and extra-curricular activities with an emphasis on sportsmanship and team spirit.
- Students' achievements being displayed in the local press, 'Eagle' newsletter, the College Website, College social media platforms and on notice boards in the school.
- Achievements being announced during Morning Prayer.
- Students' artwork, activities, projects etc. being displayed in the classrooms and Corridors.
- The organisation of specialised events, charity events etc. throughout the school year.
- The holding of annual awards ceremonies - one to recognise academics and one for sports. Also an in-house Music competition – Sherry Cup.
- The holding of an induction morning for first year students to help them to adapt to the change in school and to become comfortable with the school building, timetable, use of lockers etc.

Additionally:

- Each year group has an associated team consisting of Class Tutors and Year Heads. This support structure acts in a mentoring role to encourage students in a positive way and to promote positive engagement with all aspects of College life.
- Further support available from the Guidance Counsellor, Chaplain and Nurse to students who may be experiencing difficulties.
- Cistercian College has an active student's council which meets on a regular basis to discuss various issues, which are then discussed with school Management.

Expected standards of Behaviour in the College

1. Respect for all is a requirement from all students. Given that this is a boarding school, respect is a crucial element in the creation of a positive learning environment in the College.
 - We recognise that holistic education is best served when the partnership of parents/guardians is developed through mutual respect, integrity and communication.
 - The ideal would be that each student would behave well and achieve self discipline at an early age. There are many ways in which we can minimise the number of students who will require ongoing discipline measures i.e.

good lesson preparation, good teaching methods, providing a calm and caring climate in the classroom.

- Each teacher must insist that demands are met, that pupils are respectful at all times, that they carry out instructions properly, and that they show a sense of responsibility towards all property and persons. We as a staff adopt a positive approach to the question of behaviour in school.
 - It is accepted that young people have many valid points of view that ought to be considered. Opportunity must therefore be provided so that they can be heard.
 - The support and cooperation of parents is essential in achieving good overall discipline in the school. The importance of communication with parents in relation to disciplinary problems and motivation of students cannot be over-emphasised.
 - Cistercian College expects all students to behave in a way that is polite, courteous, well-mannered and respectful to fellow students and staff. Cistercian College will not condone inappropriate behaviour or behaviour that is offensive or embarrassing to fellow students or staff.
2. The College is committed to providing an environment that respects the rights of all. Therefore, it views any cases of bullying - be they physical, verbal, psychological or involving damage to property or theft or cyber bullying - in a most serious light. Parents are actively encouraged to report any suspicions they may have of bullying within the College. The College has in place a separate Anti-bullying policy entitled *Cistercian College Roscrea Anti-Bullying Policy*.
3. Each student has the right to expect respect for his personal property and possessions. Therefore, it follows that the Code of Behaviour requires students to respect the property of other students and the property of Cistercian College Roscrea. Vandalism, which is understood to mean the breakage or defacing of any piece of College or Abbey property, is a serious breach of the Code of Behaviour. Theft of College property or the property of others constitutes an equally serious breach.
4. Students are expected to familiarise themselves with the daily timetable and to cooperate with its implementation. The efficiency of the College as a learning environment is largely dependent on attendance & punctuality. The College therefore demands of each student the following:
- All students must be present in the College by 8.15am to organise themselves in advance of Morning Prayer which begins at 8.30am in the College Chapel and proceed directly from Morning Prayer to first class.
 - All students must have all the necessary books and equipment for all the timetabled classes which commence at 8.40am.
 - A record of attendance on VShare is carried out each day and by all subject teachers for each class.
 - Any student who has been absent from school must have an explanation from his parent/guardian/school nurse for such absence. Parents/guardians are required to communicate a student's absence through the School App., indicating the likely time frame of such an absence. Parents/guardians are

- required to sign the student back in at reception upon their return.
- If a student is absent for a total of 20 days from school, the Education Welfare Board will be notified by the school.
 - Dental and medical appointments should be made outside school time where possible
 - The school cannot approve of students being withdrawn from school for holidays or non-medical reasons during the school year.
 - The safety and welfare of our students is a primary concern. Cistercian College considers unauthorised absence from school as a significant breach of school discipline. Parents/Guardians will be notified, and sanctions may be applied.
5. The College boundaries are clearly defined, and each student is made aware of the restrictions that apply. 'Boundaries' is taken to mean interior and exterior limits of access for students. The College boundaries are there for the safety and protection of the student body. The College has a responsibility for the students in its care, and so must be aware of where students are at all times. A breach of the College boundaries will be deemed as a breach of the College Code of Behaviour.

Standards of expected behaviour in specific situations

1. Chapel: The College Chapel is open to the students for prayer and meditation throughout the day. The day starts with communal prayers and announcements in the College Chapel, where students will attend in full school uniform. This requires an atmosphere of silence and reverence from all, and respect for the sacredness of the place and for each student's personal prayer.

2. Class: Students are expected to have a positive attitude to classwork and study.

a. Preparation for Class

- Students must have all necessary books, pens, copy books etc. for class.
- During exams students should ensure that they have paper, pens, calculators etc.
- School Journal must be kept neat and tidy, no graffiti is allowed. Journals must be brought to all classes. Lost or damaged journals will need to be replaced.
- Students must complete coursework and projects by the specified deadlines and hand up work to the subject teacher.
- Students should endeavour to reach their full potential in all areas.

b. Lockers

- Lockers are only allowed to be used in the morning, at break, lunchtime or after school and are primarily used for school and sports equipment.
- Students are required to have a lock on their lockers.
- The school will not accept responsibility for lost or stolen items: no valuables

should be placed in lockers.

- Students are expected to keep their lockers clean and tidy.

3. Homework & Study

- Cistercian College regards homework/study as an essential part of a student's education.
- Cistercian College's Homework and Assessment Policy lays out the process for dealing with issues in this area.
- The loss of a locker key, leaving books in the Study Hall or forgetting to bring homework to class is considered as non-presentation of homework.

4. Class Conduct & Expectations

A student attending class is expected to:

- Be on time.
- Students must proceed directly from Morning Prayer to first class.
- Have all necessary books, pens, copies, etc.
- Go directly from one class to another.
- Enter and leave the room in an orderly manner.
- Have his school journal and record all homework given.
- Have homework completed and presented in a neat and organised manner.
- Conduct himself in a manner that does not disrupt the work of the teacher or the rights of other students to their education.
- Present the teacher, at the start of class, with any note he may have.
- Sit at his designated bench/desk.
- Refrain from consuming any food or drink items in the classroom block.
- Mobile phones are not permitted in class.
- Be courteous and respectful to the teacher and fellow students in class.
- Communicate with others politely.
- Refrain from interfering with or damaging school property.
- Ensure that the classroom is neat and tidy.
- Remove jackets/coats when in school.
- Follow the instructions of the teacher.
- Strictly obey rules pertaining to specialist classrooms.
- Abusive language directed at other students, staff, parents/guardians or visitors is regarded as a very serious offence.
- In order to prevent disruption of class students should ensure that they go directly from one class to another.
- Students should use toilet facilities before and after school and during break and lunch time. Requests to go to the toilet during class can disrupt the learning environment in the class.
- All practical project or task work should be completed during timetabled classes or as arranged at lunchtime or after school with the subject teacher.
- Students are not permitted to be absent from another timetabled subject in order to complete project work.

5. Behaviour in the Refectory

- Students must not remove crockery, cutlery or food items from the Refectory
- Students should queue in an orderly manner.
- Students should sit at the tables provided when eating their food.
- All litter, left-over food items and recyclables must be put in the appropriate bins and any spillages created should be cleaned up.

- Students are expected to be respectful and polite to catering staff.
- Instructions given by supervising staff should be followed at all times.

6. Behaviour in corridors, communal areas and toilet block

- Running, messing or roughness in any of the above areas can lead to accidents and injury to students. Sanctions will be applied to students who misbehave in these areas.
- Students should be aware of each other; these may include those with a disability who may have reduced mobility.

7. School Outings/Games

- Students of Cistercian College undertake many school outings during the year. Cistercian College will ensure that safe methods of transport are used.
- Students must conduct themselves in accordance with the school's Code of Behaviour and refrain from any anti-social behaviour.
- All instructions issued by teachers/supervisors/ organisers etc. must be followed.
- Permission to go on these trips may be withdrawn in response to records of Previous behaviour.
- Staff may search student's bags and belongings during these outings.

8. Study:

- Study is a key element in the school day. It supports the academic objectives of the College. Each student must work diligently, and respect the rights of others.
- Students who deliberately miss study, disrupt study, through persistent talking or poor behaviour, or regularly fail to attend study on time, will be subject to an appropriate disciplinary sanction.
- Students must present themselves to study at the designated times.
- Study times may change as decided by the Head of Boarding in line with the normal day-to-day activities of the College.

9. Infirmary:

- Students should only attend the infirmary during breaks in either school or study, where possible.
- If there is an emergency the teacher/study supervisor can send the student to the infirmary with a note giving permission.
- If the Nurse is not present students are not permitted to wait in the physio room and instead should go to the front office where the College Secretary will contact the Nurse.

10. Dormitory:

The efficient operation of the dormitories is entirely dependent on the cooperation and good behaviour of all involved. Students are expected to support the requests of staff.

- Silence after "lights out" is a requirement of all. The College will not allow any student to disrupt the sleeping patterns of the general student body.

- Each student is expected and required to maintain high standards in his individual section and with his personal belongings.
- Students must adhere to the opening and closing times of the dormitories as prescribed by the Head of Boarding.
- It is essential that every student behaves in a manner that does not disrupt the patterns and rhythms of Cistercian College. All members of the Cistercian College community are obliged to behave in a reasonable manner so as not to impinge on the dignity and rights of other community members.
- The College Principal and Head of Boarding may form the professional judgement that a student may not be suitable for boarding based on the record of his behaviour. In such cases, the right to board may be withdrawn. Cistercian College as a boarding school requires that a student's behaviour is appropriate in all areas of College life.

11. Sport

a. **Participating:** Participation in sport is a pivotal aspect of boarding school life. Students are required to

be punctual for games, both home and away. Students must wear the College sports attire when

playing competitive matches and must wear the College uniform when attending away matches.

b. **Supporting:** Students supporting teams must behave in a manner that reflects positively on the College. Songs, chants and/or provocative actions which are deemed to be offensive to the College community and/or its ethos do not constitute support for the College's teams, and will not be tolerated.

The College Principal and the Head of Boarding have the jurisdiction to decide if a student has the right and permission to represent the College by their participation and/or attendance at such games. Their decision will be final on such matters.

12. Language – Deportment – Litter

☒ **Language:** The College is a community where the use of crude, coarse and abusive language is unacceptable in the context of staff, coaches and students living in a Christian community.

☒ **Deportment:**

i) **Jewellery:** Body Jewellery is strictly forbidden.

ii) **Body Art** is not encouraged and must not be visible.

iii) **Hairstyles:** Hair should be neat, clean and short. Hair may not be coloured or streaked. All students are to be clean shaven.

☒ **Uniform:** Students should wear their correct uniform each day. It consists of:

- Black or brown leather shoes; any runners, including black or brown runners, are not Acceptable.

- Dark socks - ankle socks are not acceptable.

- School Tie.

- 2 Grey Trousers and a black belt.

- 3 White Shirts.
- School Jumper with college crest.
- College Blazer - worn for formal school events and can be worn in class during colder weather.
- Hoodies and jackets are not allowed and will be confiscated if worn in the Classroom Block.
- The school uniform is central to our identity. We expect the full cooperation of parents in ensuring that students present to school in full school uniform, which is clean and neat, including no holes or stains on clothing, shirts tucked in and ties worn neatly. Failure to adhere to the College uniform is a breach of the College Code of Behaviour resulting in an appropriate sanction being issued. Parents may be contacted to bring the school uniform to school if a student arrives out of uniform.

📌 **Tidiness:** Tidiness is of benefit to all. This extends to supporting the regulations regarding the College uniform and to respect for the general environment of the College. Each student has responsibility for his area in the dormitory, for his study and class desks, for his personal locker, and place at the table.

📌 **Litter:** Litter should neither be caused nor tolerated. Students should use appropriate bins for the disposal of litter. Rooms are to be kept tidy and clean. Correction fluid, chewing gum etc. must not be brought into the classroom block or study halls as they cause serious cleaning difficulties.

13. Information and Communications Technology:

If specific permission is given, the use of mobile technology is allowed for educational activities in the classroom and study halls. The use of mobile devices in the dormitory is restricted.

● Inappropriate use of technology will result in confiscation by a member of staff. If this is the case the item will be kept securely for not less than three school days. On the second offence the phone may be confiscated for 5 days and for further offences, parents will be contacted.

- In the event of remote online teaching where the student is required to use his own device the student should:
 - Not share codes with anybody else.
 - To be visible - video switched on.
 - To be appropriately dressed.
 - To present themselves at a table or desk.
 - No changed screen backgrounds.
 - Use only their own names on their account.
 - No other person should be present or engage with the student in the lesson without the teacher's prior knowledge.
 - Sanctions will be applied to any student who is found to have material on their social media platform or on his device which undermines the reputation of the College and / or undermines any member of the College community.
 - Sanctions will be applied to any student who shares material with any other person where the nature of that material is such that it undermines

the reputation of the College and / or undermines any member of the College community.

- The full protocol around classroom behaviour detailed on our Code of Behaviour also applies to remote / online learning forums.
- Sanctions will be applied to any student who joins an online platform for another school unless he was invited by the host teacher of that online platform.
- Sanctions will be applied to any student who shares an access code and /or invites any other person onto our remote / online learning platforms.
- Every time a phone is confiscated in the classroom block or dormitory, a comment will be recorded on VShare.
- Mobile phones will not be permitted in the classroom block unless requested by a teacher for curriculum specific research and reference.
- During teaching hours phones must be placed in the provided lockers in the concourse area.
- Mobile phones will not be permitted in the study halls.
- Mobile phones usage in the dormitory area is allowed with specific time restrictions for each year group.
- Sanctions will be applied when these protocols are not adhered to.

Junior House

- First, Second and Third year students must hand up their phones and all other technological devices for safe overnight storage. They will be returned for a period of time on the following evening, after study.
- If any Junior boy breaks the rules e.g. by failing to hand in their phone, the sanction will be confiscations for 3 and 5 days, and beyond this parents will be requested to come to the college.

Senior House

- TY's and 5th Years must hand up their phones and other technological devices for safe overnight storage at 10.45pm.
- Sixth Years must turn off their phones and other technological devices at .11.15pm
- Non-compliance to this rule will lead to the device being confiscated for a period.
- If parents would like their son's phone and other technological devices stored safely overnight please make a written request to the Head of Boarding.
- Students are only entitled to be in possession of one mobile phone. If a second device is found, it will be confiscated until the end of the school year.

14. Inappropriate Behaviours

- **Pornography:** Students must not access or have possession of pornographic material. The possession and/or sharing of pornographic material constitutes a serious breach of the College's Code of Behaviour and it may also be a criminal offence. All students are required to adhere to and sign the College's "Acceptable Use Policy". A breach of this Policy is subject to sanctions.
- **Fighting/Assault:** Physical fighting or causing serious harm to a student(s) is Unacceptable behaviour and is subject to immediate suspension and possible expulsion from the College.

● **Alcohol:** The consumption of alcohol while the student is under the care of the College is strictly prohibited. On no account may students bring alcoholic drinks onto College property. Students who return to the College under the influence of alcohol will have breached the Code of Behaviour and will be subject to suspension and possible expulsion from the College.

● **Drugs:** The use by a student of prohibited drugs while he is in the care of the College is strictly prohibited – see Substance Misuse Policy. Any student who uses banned substances, or provides them for another student, will be liable to immediate suspension or possible expulsion from the College. A random drug test is compulsory at regular intervals for all students of the College.

Students who return to the College under the influence of drugs will have breached the Code of Behaviour and will be subject to immediate suspension and possible expulsion from the College.

● **Gambling:** The College does not condone or facilitate any form of gambling. As such any participation in gambling activity is considered a breach of the Code of Behaviour.

● **Cigarettes:** All forms of smoking are prohibited within the College boundaries, this includes e-cigarettes. Any student found smoking will be subject to a suspension.

Awareness of The Code of Behaviour and the role of Parents/Guardians

1. Students will be made familiar with the Code in the following ways:

- Inclusion of rules in the school journal.
- Induction at the beginning of the school year.
- By daily interaction with subject teachers and Year Heads.
- In classes.
- Posters in corridors encouraging positive behaviour.
- Signing of the College Code of Behaviour by all parents/guardians, acknowledges that they fully accept the consequences in the event of non-compliance on the part of their son(s).

2. It also gives a written undertaking that they will make all reasonable efforts to ensure compliance by their son(s).

3. Expectations for Parents/Guardians

- Provide the school with a contact number where a responsible adult designated by the parent/guardian, may be contacted in case of illness or emergency.
- Inform the school of any changes of address or phone numbers.
- Inform the school of any trauma/difficulty, which may affect the child's performance or behaviour in the College.
- Inform the College if their child is ill or absent for any reason.
- Inform the Year Head/Year Master or College Nurse if a student has to take prescribed medication during school hours. (Students are not allowed to give fellow students any form of medication).
- Explain the Code of Behaviour to their son.
- Support the discipline structures within the College in order to maintain

a good learning environment for all.

- Ensure that their son complies with sanctions that may be imposed for breaches of school rules.
- Ensure that deadlines for coursework and project work are met and work is submitted.
- Check school journals on a regular basis for correspondence/notes from teachers.
- Check students' results and encourage your son to achieve their full potential.
- Contact the office and make an appointment if they wish to engage with a member of the staff.
- Attend Parent/Teacher meetings as organised with their son.

4. Home/School Links

- The emails, school App., VSware and telephone are the first line of contact between staff and parents.
- Parents/Guardians are encouraged to contact the school if they are worried about any aspect of their child's progress in school.
- Feedback regarding their child's progress and behaviour is made through VSware, Progress Reports and Parent/Teacher Meetings.
- Parents/guardians are informed at an early stage of any discipline problems that may arise with their child.
- Parents/guardians are informed about school activities by the School App, Email, Weekly Newsletter and the School Calendar.

Disciplinary Procedures

1. Implementing the Code of Behaviour

Guiding Principles

Cistercian College will impose sanctions on students who are in breach of the College's Code of Behaviour. In responding to each instance of inappropriate behaviour and in applying sanctions the College will be guided by the following:

- The prevention of serious disruption to teaching and learning.
- The goal of achieving a positive change in the student's conduct.
- Helping the student to understand that their behaviour is unacceptable, has a detrimental effect on others and that he needs to take responsibility for his actions.
- The need to balance the educational need of a student whose behaviour is unacceptable with the educational needs of the other students.
- A duty of care to the student and all other members of the school community.
- The need for fairness, consistency and timelines.
- Ensuring that sanctions will be proportionate and appropriate to the age and developmental stage of the student.
- A referral to the School Chaplain for support where appropriate.
- Where a student has Special Educational Needs (SEN), close attention is paid to his condition when determining a response or sanction.

2. Responding to unacceptable behaviour



**Cistercian
College**
A Place To Grow

Behavioural Management Student Flowchart

Low Level Disruption

Examples	Staff Involvement	Sanction
<ul style="list-style-type: none"> - Late for class / study / morning prayer - Uniform violation - Low level disruption in class / study - Eating in Class - Bad language / Name calling - Lack of classwork / Homework - Lack of engagement - Lack of class materials - Being disruptive to other students - Failure to adhere to dormitory rules 	Classroom Teacher Study Supervisor Housemaster	<ul style="list-style-type: none"> - First Offence - Verbal Warning - Second Offence - Record on VSware and possible withdrawal of privileges - Third Offence - Record on VSware and Detention - Fourth Offence - Record on VSware and phone call home from the staff member involved

Any persistent Low Level Disruption should be treated as Medium Level Disruption



Medium Level Disruption

(Temporary removal from a class / study to another room may be used as a sanction)

Examples	Staff Involvement	Sanction
<ul style="list-style-type: none"> - Persistent low level disruption - Missed detention - Truancy - Failure to follow instruction - Poor response to correction - Challenging & defiant - Vandalisation of school property 	Classroom Teacher Class Tutor Year Head Study Supervisor Housemaster	<ul style="list-style-type: none"> - Classroom Teacher may handle and escalate & follow up afterwards / Record on VSware - Escalate to Year Head and the Year Head contacts parents - Year Head will consult with Leadership Team on appropriate sanction / withdrawal of privileges

Any persistent Medium Level Disruption should be treated as High Level Disruption



High Level Disruption

Examples	Staff Involvement	Sanction
<ul style="list-style-type: none">- Persistent medium level disruption- Violence / Aggression- Abusive behaviour- Offsite Truancy- Theft- Substance Abuse- Bullying	<p>Year Head Leadership Team</p> <p><u>Including the following:</u> Classroom Teacher Class Tutor AEN Co-Ordinator (If Applicable) Student Support Team</p>	<ul style="list-style-type: none">- Parents contacted- Ensure accurate statement is written- Detentions- Student removed from classes- Exclusion from activities- Removal from residential / boarding option- Removal from the privilege to represent the school in any co-curricular activity or leadership role- Suspension- Expulsion

* Possession of a mobile phone in class / study / dorms has a separate sanction (*already outlined*)

b. Detention

Formal detention is held once per week and occurs between 3.30pm and 4.30pm. The staff member who places a student on detention will record the details related to sanction on VSware. Staff members may give detention at other times, at their own discretion.

c. Report Card:

The Year Head may decide to issue a report card. This card is given to the student and must be given to the teacher at the end of each class. The teacher signs the card and comments on behaviour and application during the class. At the end of the week the Year Head will inspect the report card and decide if further action is necessary. The Year Head informs the parents that the student was placed on report and update them on the feedback given in it.

d. Serious Incidents

A serious incident of unacceptable behaviour may result in a suspension given by the Principal or Head of Boarding of up to 5 days.

In these cases, an emergency meeting of the Board of Management may be convened and in this case the Board members will review all records and reports relating to the incident. They will then determine if the incident warrants further sanctions up to and including expulsion.

In reviewing the case, the Board of Management will follow the advice contained in the NEWB guidelines. (see Suspension & Expulsion Policy)

Policies on related areas

Policies on the following related areas are also part of this Code of Behaviour:

- Suspension and Expulsion Policy
- Anti-Bullying Policy
- Substance Misuse Policy
- Homework and Assessment Policy
- Acceptable Use Policy

Origin of this Code

This Code of Behaviour has been developed following consultation with students, parents and staff and in accordance with Section 23 of the Education (Welfare) Act 2000 and also in accordance with the publication of the National Welfare Board – Developing a Code of Behaviour: Guidelines for Schools (2008).

Review of the Code

This Code of Behaviour is reviewed annually and was ratified on June 10th 2023 at a Board of Management meeting.